

# MEETING AGENDA ONEIDA COUNTY COMMISSIONERS



March 22<sup>nd</sup>, 2021  
10 Court Street, Malad, Id. 83252

This meeting will be held in the Events Center conference room located at  
459 S. Main, Malad City, ID. 83252  
Participation via zoom is also available. (see information at the bottom of the agenda)

## TIME

## TOPIC

9:00 Meeting called to order. Pledge of allegiance and Prayer (by invitation)  
Approve the consent agenda. Action item  
▪ Claims review and meeting minutes for March 8<sup>th</sup>, 2021.

### Presentations:

- IWORQ presentation. Jerica Jensen Action item
- Specialty court coordinator report. Hailey Smith
- Road & bridge; Grants, wages/salaries and equipment purchases Action item
- Solid waste exemption request. Jennette Romero Action item
- Gun Club updates. Doug Williams Action item
- Property tax issues. Rex Waldron Action item
- Elected officials' pictures for web site. Kathleen Atkinson Action item
- FEMA grant and SHSP grant. Dan Williams Action item

### County business

- Commissioners meeting in Stone Idaho and other meeting dates Action item
- Public hearing for the Steed road validation or vacation.
- Tree pruning and treatment for bugs at the fairgrounds. Action item
- Extension office educator. Action item
- Request for credit cards. Action item
- Per diem and travel reimbursement claim form. Action item
- Copier lease for Assessor's office. Action item
- Four county mutual aid agreement. Action item
- Elevator procurement Action item
- Events center; Calendar – grants- signs – tools – window covering. Action item
- Executive session per IC 74-206 (1)(c) *To acquire an interest in real property which is not owned by a public agency.*

○ Ordinance review

Action item

Topic: commissioners open meeting

Time: Mar 22, 2021 08:30 AM Mountain Time (US and Canada)

Dial by your location

+1 253 215 8782 US (Tacoma)

Meeting ID: 974 5565 4344

Passcode: 714422

## MEETING MINUTES OF A REGULAR MEETING BOARD OF ONEIDA COUNTY COMMISSIONERS

The meeting was opened by Commissioner Eliason leading the Pledge of Allegiance and offering a prayer.

Commissioner Lewis called for a review of the agenda. It was suggested that the topic of Bannock Development corporation be added to the agenda for discussion and that the claims be removed from the consent agenda to allow for discussion.

Commissioner Lewis made the motion to move the claims from the consent agenda to the regular agenda to allow for discussion and to add Bannock Development Corp. to the agenda for discussion only.

Commissioner Eliason seconded. All commissioners approved and the motion carried.

Commissioner Eliason had questions on the minutes. The board was reminded that the topic would need to be moved to the regular agenda if they wanted to discuss.

Commissioner Lewis made the motion to move the approval of the March 8<sup>th</sup>, meeting minutes to the regular agenda for discussion.

Commissioner Eliason seconded. All commissioners approved and the motion carried.

Commissioner Eliason questioned the motion to grant an exception to using credit cards for per diem and also granting the exemption to the ambulance department. No changes were made.

Commissioner Eliason made the motion to approve the meeting minutes from March 8<sup>th</sup>, as written.

Commissioner Christophersen seconded. All commissioners approved and the motion carried.

Commissioner Christophersen had questions on the claims report. The first was for a new vacuum for the court house, the second was for a late payment to the contract maintenance person for the airport, the third was for the contract payment for housing prisoners at the Caribou jail and the last question was on the sewer charge for the events center. All charges were explained to their satisfaction however it was suggested that someone speak to the city regarding the sewer charge.

Commissioner Christophersen made the motion to approve the claims as submitted.

Commissioner Eliason seconded. All commissioners approved and the motion carried.

Bannock Development Corporation – Commissioner Christophersen attended a regional economic development meeting involving several county and city officials. In this meeting it was suggested that Bannock County, Power County and Bingham County work with the Four

Cassi group that consists of Caribou County, Bear Lake County, Franklin County and Oneida County to explore ways to improve the economic development in Southeast Idaho. Commissioner Christophersen stated that he thought the Bannock Development Corporation would be a good fit for our county. Commissioner Lewis suggested that if the Bannock Development Corp. wanted Oneida County join with them, they should be willing to come to a future commissioner meeting and give their presentation.

Pictures for the county web site – Assessor Atkinson asked the commissioners if they would be willing to approve the expense to have a local photographer take professional pictures of each elected officials along with group pictures of each office and department that can be inserted into the county web site. The cost would be \$10.00 dollars per pictures plus a \$25.00 dollar set up fee. The overall anticipated cost would be in the \$250.00 dollar range. The commissioners agreed that professional pictures would be best for the new web site.

Commissioner Christophersen made the motion to approve up to \$250.00 dollars to hire a professional photographer to take pictures of each elected official and group pictures of each office/department to be placed on the new web site.

Commissioner Eliason seconded. All commissioners approved and the motion carried.

Gun Club – Doug Williams came before the commissioners to see what may be needed to ensure that the club could still hold their trap shooting events as they have in the past. One of the concerns was that of parking the camp trailers for those that spend the weekend. The commissioners were reminded that the gun club had signed a lease with the county. Commissioner Lewis stated that he was aware of the lease and that he would honor the lease however the county needs consider the new events center and ensure that it isn't affected in a negative manner. He stated that he was confident that if all parties worked together that a solution could be derived.

It was determined that parking on the east side of the events center would be allowed and that the north west exit road would be closed during the gun club shooting events and that other issues would be handled with the aid of Commissioner Eliason.

The company, iWorQ, from Logan UT. gave a presentation on software geared towards citizen engagement. They wanted the county to purchase this product that deals with citizens reporting issues to the county such as code violations or road hazards to which the county could then respond. The commissioners were not interested in the new software package at this time as they thought it best to fully implement the current program and then consider other components at a later date when the discuss the FY2022 budget.

Road and bridge foreman Scott Blaisdell asked the commissioners to consider raises for his crew. He stated that he has cash reserves that could cover the increase and that the over all expense would cost an additional \$22,000.00 dollars per year. Commissioner Lewis stated that it wasn't placed in the current budget regardless of what cash was available. He did remind those present that the county had recently joined with Ameriben to conduct a salary survey and assist the county in analyzing the pay structure for employees and that changes could

happen in the future. Commissioner Lewis then stated that he would like time to conduct some research and that he could support change in the next budget year.

Scott then discussed purchasing a new truck and excessing some of the older trucks. The last truck they purchase cost \$185,000.00 dollars and came with some attachments and they would like to purchase another one of the same configurations. Commissioner Lewis explained that a five-year plan for equipment would be beneficial in helping to determine the best course of action in replacing equipment.

A grant in the amount of \$100,000.00 dollars was awarded to the road and bridge department to help revitalize a section of road extending from the Power County line south towards Holbrook for around 5 miles. It was stated that the grant would be awarded in October however Scott indicated that the price for road oil will increase significantly next year and suggested working on the road this year while prices are low. He asked permission to spend the grant money in this fiscal year knowing the grant award will be given in October stating that he thought he had enough money allocated in his budget but that it may over run a small amount for the oil. R&B secretary Lisa Baker noted that the county was successful in getting the grant because of the \$25,000.00 dollars that the commissioners gave the road department last fall.

Commissioner Christophersen made the motion to approve the expense to rebuild the road from the Power County line southward towards Holbrook out of the current budget with the grant money being allocated in October.

Commissioner Eliason seconded. All commissioners approved and the motion carried.

Solid waste exemption request – Jennette Romero, a citizen living in the southwest corner of the county, has requested exemption because she lives 10 miles away from the nearest garbage pickup location in Juniper. She lives alone and doesn't travel and claims that she has never received a collection can or had anyone speak to her about trash pickup. Commissioner Lewis wanted to investigate further so the topic was tabled until further notice.

Emergency Service director Dan Williams reported that the grant to help with the update of the hazard mitigation plan was approved. He will get a contract from the firm that will help with this effort and present it for signature in a future meeting.

Commissioner Eliason made the motion to approve the FEMA grant in the amount of \$21,435.00 to be used in the update of Oneida Counties hazard mitigation plan.

Commissioner Christophersen seconded. All commissioners approved and the motion carried.

The commissioners discussed the possibility of meeting at the Stone Elementary building in the near future to allow citizen in that part of the county the opportunity to voice concerns and to talk about items of interest. The commissioners decided on April 13<sup>th</sup>, at 12:00 pm. This time will allow citizens the opportunity to participate in the senior citizen meal prior to meeting. Commissioner Eliason will coordinate with the school.

The request to vacate the Steed road in Stone Idaho was postponed last year due to the Covid-19 virus. The commissioner would like to proceed with the hearing to vacate or validate the

road in question. The date thought to be the best fit was May 11<sup>th</sup>, 2021 at 6:30 pm at the events center.

Commissioner Eliason made the motion to schedule a public hearing on May 11<sup>th</sup>, at 6:30 pm to hear comments on the request to vacate/validate the Steed road with the hearing being held at the Oneida County events center.

Commissioner Christophersen seconded. All commissioners approved and the motion carried.

Tree pruning at the fairgrounds – A question was raised concerning the payment for tree pruning at the fairgrounds. The bill was submitted for \$3,650.00 however it was thought that the bid was for \$3,500.00. When questioned the pruner stated that he gave a quote of between \$3,500.00 and \$4,000.00 for the project. This was validated by the fair board secretary keeping minutes of their meeting. The invoice was approved and paid in the amount of \$3,500.00 in the previous meeting and commissioner Lewis would like to pay the remaining amount of \$150.00 as billed.

Commissioner Lewis made the motion to approve \$150.00 for tree pruning at the fairgrounds. The motion died for lack of a second.

It was noted that the trees are infected and should be treated appropriately. Commissioners asked Rhonda to obtain a bid for treatment.

Extension office educator – An expense was questioned regarding training materials for weed spraying purchased by the extension office. Extension office manager Madi Moeller explained that the training manuals are necessary and that they could be used by members of the community seeking their applicators license. Commissioner Lewis reported that the University of Idaho should be posting for the extension agent position sometime this spring or summer.

The commissioners indicated that the building inspector and the emergency services officer have requested a county credit card. The suggestion was made to have a universal card that could be issued on a temporary basis when an employee is traveling for county business rather than issuing a card to each department. Commissioner Lewis will investigate the actual need and report back at a later date.

The topic of creating a separate claim form for travel and per diem was tabled.

A lease agreement was presented for a copier approved for the assessor's office. The copier replaces one moved to the building inspector's office.

Commissioner Eliason made the motion to approve and sign the copier lease for the Assessor's office for \$61.22 per month.

Commissioner Christophersen second. All commissioners approved and the motion carried.

Elevator bid process was discussed and it was suggested that the county hire an outside company to assist in the bid process. J.U.B. engineering was called but they declined the opportunity to take the project and suggested that the designer also help bid the project. Architect Gary Hunt offered to bid the project for around \$2,800.00 to \$4,200.00 dollars. After discussion commissioner Lewis was willing to allow Mr. Hunt to proceed. Attorney Brower suggested that he may be able to find time to bid the project and thus save the county some money. He will report back in the next meeting.

Rhonda Neal informed the commissioners that the events center schedule will be placed on a Google calendar for all to access. She is searching for grants to help with "hard scaping" at the events center such as benches. Heather Hubbard has been called to see if she can help with signage at the events center as well. A bid for window blinds was presented at a cost of around \$732.00 and included labor to install them.

Commissioner Eliason made the motion to approve up to \$732.00 dollars for window blinds for the extension office and conference room at the events center.

Commissioner Christophersen seconded. All commissioners approved and the motion carried.

Commissioner Eliason asked about scheduling conflicts at the events center and the events that take priority. It was noted that open meetings must be scheduled in advance and can not change locations without proper notice and thus they should have some consideration before being moved. It was further noted that some meetings may need the technology in the conference room that otherwise may not be available.

Commissioner Lewis made the motion to move into executive session per IC 74-206 (1)(c) To acquire an interest in real property which is not owned by a public agency.

Commissioner Christophersen seconded. A roll call vote was taken.

Commissioner Eliason – Aye

Commissioner Christophersen – Aye

Commissioner Lewis – Aye

All approved and the motion carried.

Following the executive session, the commissioners reviewed three ordinances.

Ordinance # 1-83 Prohibits the selling of beer in kegs or possession beer in kegs within the unincorporated areas of Oneida County. It was thought that kegs were a thing of the past and possibly a non-issue in Oneida County at this time. Idaho State has laws that regulate quantities of 5 gallons or more. The Prosecutor stated that it would be ok to keep on the books and that he believed it was not unconstitutional but possibly not needed.

Ordinance #87-1 prohibits gatherings in excess of 1000 people outside the boundaries of incorporated cities within the county without a permit. The purpose cited was to protect the health, safety and welfare of the general public. Attorney Brower thought this was a good ordinance in part because it gives cause to plan for safety, sanitation and fire prevention.

March 22<sup>nd</sup>, 2021

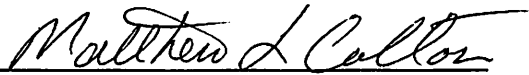
Commissioner Christophersen questioned the gatherings of 500 persons. The issue was tabled pending further review.

Ordinance #2 prohibiting the operation of motor vehicles upon private property without permission excepting emergency vehicles. Attorney Brower stated that Idaho has good trespass law that covers what is in the county code. He feels that this code is not needed. One difference is that Idaho code allows verbal consent to travel on private property whereas the county code requires written consent. Under this law the county could prosecute all violators without question. No decision was made.

The meeting was adjourned.



Bill Lewis, Chairman



Matthew L. Colton, Clerk